Information Technology Coordinating Council
March 9, 2012
UMBC Tech
Meeting Minutes

Meeting Called By: Donald Spicer and Suresh Balakrishnan
Minutes By: Megan Wilson

MINUTES

Agenda Item: Reverse Transfer -- Data and Electronic Transcripts Implications

Discussion:
In support of the Governor’s initiative for 55% of Maryland citizens to have college degrees by 2025, the USM is encouraging reverse transfer between USM institutions and Community Colleges. The efficient way to support this is to have electronic transcripts. While all USM institutions accept electronic transcripts only a minority send such. Don Spicer stressed to each member of the committee, the importance of making this initiative a priority. Many members believed the Provosts and Presidents at each campus needed to be included in the discussion. Don agreed to put this item on the April Provost meeting, and ask Chancellor Kirwan to discuss with the Presidents. Members of the committee also requested that Don give them a firm deadline for completion of the project. Don stressed that many schools were already behind in moving this initiative forward.

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<th>Action Items</th>
<th>Person(s) Responsible</th>
<th>Due Date</th>
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<tr>
<td>Don will add Electronic Transcripts discussion to April Provost meeting agenda.</td>
<td>Don Spicer</td>
<td>A.S.A.P</td>
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<td>Don will encourage Chancellor Kirwan to have each President make this a priority.</td>
<td>Don Spicer</td>
<td>A.S.A.P</td>
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<td>Don will establish a firm deadline for each institution to have Electronic Transcripts practices established.</td>
<td>Don Spicer</td>
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Agenda Item: MEEC Update

Discussion:
MEEC has recently signed a contract with Adobe and licensing was established in February. Institutions that missed the February licensing will have an opportunity in July to get involved. Lecture Capture RFP should be released by early April; and there is a potential for an AV contract. MEEC has hired a
consultant to develop a strategic plan. Also, the Annual MEEC Conference will be held April 27, 2012 at the BWI Hilton.

**Agenda Item:** Sen. Young and Del. Tarrant Privacy Protection Bills Status [SB 434 and HB 310]

**Discussion:** At the recommendation of the committee, Don offered some suggestions on revisions to both bills. The bill was revised in a satisfactory manner.

**Agenda Item:** Eduroam Status

**Discussion:** Don reminded the committee to keep Eduroam as a priority, as he believes it will be straightforward to implement and is a great idea for Maryland education. UMUC, UMB and Towson indicated that they would be live by the end of the month.

**Agenda Item:** Oracle Update

**Discussion:** The committee has agreed at previous meetings that the contract with Oracle needs to be unbundled. A meeting has been set up for the Alliance Conference to discuss this in more detail with Oracle.

**Agenda Item:** Institutional Round Robin

**Discussion:** Members of the committee discuss various projects at each institution.

UMUC- Salesforce.com Implementation.

UMUC is planning to implement several components of the suite, including Chatter, and its contract is available to other USM institutions.

USM – one additional CFO is needed for CFO/CIO Oracle workgroup

UMB - currently has 35 racks at the 300 West Lexington facility, which can hold another 60 racks. The facility has a 10 Gb connection with redundancy.

Salisbury – had a very good Audit report. Committee suggested meeting with Dave Mosca to examine ways each institution can improve their OLA audit findings.

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<td> Peter will update the committee on UMUC’s use of Salesforce</td>
<td>Pete Young</td>
<td>N/A</td>
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<td>Task</td>
<td>Responsible Parties</td>
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<td>One more CFO is needed in the CFO/CIO workgroup</td>
<td>Any Committee Member</td>
<td>A.S.A.P.</td>
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<td>The Committee will meet with Dave Mosca to uncover better audit processes for the USM.</td>
<td>All</td>
<td>A.S.A.P.</td>
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Attendees
Suresh Balakrishnan, USM
Dave Bobart, UB
Chris Granger, USM
Stan Jakubik, USM
Guy Jones, MDREN
Patrick Maloney, UMCES
Peter Murray, UMB
Tamara Petronka, USM
Jeff Schmidt, Towson
Don Spicer, USM
Jack Suess, UMBC
Phil Taylor, UMES
Al Valbuena, Bowie
Brian Voss, UMCP
Jerry Waldron, SU
Megan Wilson, USM
Pete Young, UMUC